

**Continuity of Learning and COVID-19 Response Plan (“Plan”)
Assurances**

Date Submitted: 4/8/2020

Name of District: Ontonagon Area School District

Address of District: 701 Parker Avenue, Ontonagon, MI 49953

District Code Number: 66050

Email Address of the District: jimbo@oasd.k12.mi.us

Name of Intermediate School District: Gogebic-Ontonagon ISD

Name of Authorizing Body (if applicable):

This Assurance document needs to be returned to your Intermediate School District or, for Public School Academies, your Authorizing Body with your Continuity of Learning Plan and Budget Outline beginning April 8, 2020 to indicate that the District will adopt a plan to ensure continuous learning for all students through the remainder of the 2019-2020 school year.

Districts should submit a single district plan that relates to all of their schools.

The applicant hereby provides assurance it will follow the requirements for a Plan for the remainder of the 2019-2020 school year:

1. Applicant assures that all student learning will take place under the direction of a teacher of record for each student enrolled in the district.
2. Applicant assures that it will continue to pay school employees during the balance of the 2019-2020 school year under the same terms and conditions established prior to the school closure order period.
3. Applicant assures that the Plan was developed in collaboration with district administrators, school board members, teachers, and local bargaining units.
4. Applicant assures that food distribution has been arranged for or provided for eligible students.
5. Applicant assures coordination between applicant and Intermediate School District in which the District/PSA is located to mobilize disaster relief child care centers.
6. Applicant assures that to the extent practicable the District/PSA will in good faith provide students with IEPs/Section 504 Plans the opportunity to participate in learning consistent with existing plans.
7. Applicant assures that Continuity of Learning and COVID-19 Response Plan, Assurance Document, and Budget Outline will be posted immediately following approval to the District's/PSA's website.

Continuity of Learning and COVID-19 Response Plan (“Plan”)

The goal of a Continuity of Learning Plan and COVID-19 Response Plan is to ensure that each District or Public School Academy is providing, to the best of its ability, each student with alternative modes of instruction to help them stay on pace in their learning. This application recognizes that there is no “one-size-fits-all” solution; multiple means of engaging students and supporting families may be necessary that may vary by grade level, school building, or student population served.

For the purposes of the Plan, “district” refers to school districts and public school academies.

Date Submitted: 4/8/2020

Name of District: Ontonagon Area School District

Address of District: 701 Parker Avenue, Ontonagon, MI 49953

District Code Number: 66050

Email Address of the District Superintendent: jimbo@oasd.k12.mi.us

Name of Intermediate School District: Gogebic-Ontonagon ISD

Name of Authorizing Body (if applicable):

In accordance with Executive Order 2020-35 a Plan must include all of the following parts:

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil’s parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil’s inability to fully participate.

“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-19.

District/ PSA Response:

According to the Governor's order 2020-35, the Ontonagon Area School District Certified Teaching Staff will utilize Google Classroom to create lessons and assignments for students assigned to them in their areas of certification. These lessons will be sent out to students, via email on a daily, weekly or bi-weekly basis. Teachers will also mail out Educational Enrichment Packets to those students who may not have access to the internet, may not be familiar with GC, or may have other accommodations that require them to use pencil/paper. Teachers will mail these packets out weekly and bi-weekly.

Students who may need a chromebook or ipad device to complete online activities may call OAS and be provided a device through the end of the school year. Students who do not have internet access, can access OAS wireless internet by notifying the school and receiving a voucher for access. Students who do not have access to writing utensils or necessary materials needed to complete academic activities will be supplied such materials by OAS.

OAS students who cannot participate in distance learning or learning from a distance, will not be penalized.

Students who are unable to fully participate in this plan will not be penalized in any manner.

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

District/ PSA Response:

ALL (ie: regular ed., special ed., at risk and Title I) Students and families will be communicated with through the use of Phone, USPS mailings, email, Google Hangout, ZOOM, and OAS alert/messaging system will be utilized to keep students and their individual needs at the center of our educational activities. Teachers will design lessons and materials based on each student's proficiency levels needed for accommodations. Teachers will reach out to students via phone or email and be available to be contacted by students on a daily, weekly or bi-weekly basis. This will be based on the educational needs of each student.

3. Please describe the district's plans to deliver content in multiple ways so that all pupils can access learning.

District/ PSA Response:

Teachers will deliver content to ALL students on a daily, weekly or bi-weekly basis through USPS mailings, email, Google Docs, Google Classroom and Google Hangout. Teachers will be

available to answer questions of ALL students via Phone, USPS mailings, email, Google Docs, Google Hangout, ZOOM, and OAS PowerSchool and Google Classroom.

4. Please describe the district's plans to manage and monitor learning by pupils.

District/ PSA Response:

Teachers will review completed academic activities and provide feedback on the work of ALL students. This will occur on a daily or weekly basis through the use of phone, text, Google Classrooms, Google Docs or homework packets that may be scanned and turned back in to the teacher.

Teachers will also communicate with students via telephone to discuss progress on packets.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

Mailing homework packets on a weekly basis will be approximately \$120 per week. That would be approximately \$1440 to the end of the school year.

Our need to provide technological devices (ie: chromebooks, ipads, laptops), hot spots and provide wireless access to students are not able to be estimated at this time as this will be fluid as we realize our ultimate need. The need for writing utensils and other lesson materials are also unknown at this time. All of these costs, as well as any unforeseen expenses, will be covered by the general fund, Title I, At Risk and Special Ed resources. District/ PSA Response:

6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

District/ PSA Response:

Administration, Board Members and Teachers will receive an electronic version of the plans requirements via email. They will then receive a rough draft of the plan in google doc form or PDF in which they can assist in editing and creating the plan. All will have the ability to collaborate through the use of phone conferencing, text, Google Hangouts, ZOOM and email communications to finalize the written plan.

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

District/ PSA Response:

Once the plan is created and approved, OAS will utilize our school-wide messaging system, email notification using the parent/student listserv or PowerSchool email system.

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2008.

District/ PSA Response:

LEA Name: Ontonagon Area School District

Days canceled before March 16th, 2020

11/27/19 Full Day

12/09/19 Full Day

3/06/20 2 Hour Delay (this time was built in to existing calendar)

We have 4 remaining Act of God Days

COVID-19 canceled days:

March 16 AOG

March 17 AOG

March 18 AOG

March 19 AOG

March 20 COVID-19

March 23rd - 27th COVID-19

March 30th - April 3rd COVID-19

Spring Break: April 6th -10th

Continuity of Learning Plan Start Date: April 13th, 2020

End Date of School: June 4, 2020

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2019-2020 school year.

District/ PSA Response:

GOISD CTE teachers, OASD Guidance Counselor and OAS Teaching staff will continue working with their students via Zoom or Google Hangouts. This may be on a daily, weekly or bi-weekly basis. If the “stay home, stay safe” order is lifted, then GOISD CTE Teachers, OASD Guidance Counselor and Teaching Staff can meet with an appropriate number of students at a time. All individuals will follow necessary social spacing guidelines. As needed, Dual enrollment students will be provided chromebooks to continue to meet dual enrollment courses.

10. Please describe how the district will continue to provide or arrange for continuation of food distribution to eligible pupils.

District/ PSA Response:

7 days worth of breakfast and lunch will continue to be available and served to ALL OAS students and school age kids within the community. These meals are delivered by Essential Employees and volunteers. To place a meal order, families can email slyed@oasd.k12.mi.us or call 906.813.0614, option #3 to indicate how many children they have who will need meals. This will continue to occur via curbside pickup on Mondays and Thursdays from 11am to 2pm. This will continue through June 4th, 2020. At which time we will evaluate the need to provide any further meal assistance.

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

District/ PSA Response:

Payroll obligations to all staff will continue on a bi-weekly basis for staff according to current CBA's with OESP and OTEA. As needed, staff will be notified in writing of the need for them to report within 2 days of notice. If they have been identified as Essential Employees, they will need to report. They will be needed in order to assist in putting meals together, delivering meals or putting academic packets together. Staff may also be notified in writing to report to work and provide educational support via Google Hangout or phone.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

District/ PSA Response:

OAS has created a connectivity survey through REMC 1 for ALL families to measure the need for pencil and paper activities, technology and internet access. We will also create a survey through REMC 1 after 2-3 weeks of the continuous education plan's implementation. We will send it out to families, receive responses and evaluate its effectiveness and ease of use.

Students who are not demonstrating progress or engagement as determined by weekly contact by teachers will be referred to the counselor for follow-up communication.

Continuous Learning -- CTE

Last updated 4/7/20

Below is an outline of each CTE program for continuous learning plans.

Accounting

Students will continue learning through Century 21 Accounting textbook and software that is used

throughout the year. I am working with the district on whether we will provide paper packets or provide devices for CTE program. GOISD is prepared to have a drop off/pick up day for students that do not have a laptop readily available.

Preferred Method of Communication: Email

Online/Paper: Hybrid

Budget: No additional costs

Agriculture

Students will be provided resources to start their own at home garden. Each student will be mailed a

paper packet with resources as well as two seed packets each. To submit assignments, students will take pictures and/or videos of their projects and send to the instructor via email.

Preferred Method of Communication: Email

Online/Paper: Hybrid

Budget: \$240.00 for seed packets (53 students)

Business Management

Learning will continue through Google Classroom. Instructor is preparing a budget challenge for juniors and seniors. I am working with the district if there is a need to provide devices for CTE program. GOISD is prepared to have a drop off/pick up day for students that do not have a laptop readily available.

Preferred Method of Communication: Google Classroom

Online/Paper: Online

Budget: No additional costs

CADD

Students will continue working on their quarter 4 project, which is sketching and designing a house.

Paper packets will be sent home to students that include graph paper and resources. Projects will have to be completed at the appropriate scale assigned by the instructor. To submit assignments, students will take pictures and/or videos of their projects and send to the instructor via email.

Preferred Method of Communication: Moodle Video, Email

Online/Paper: Hybrid

Budget: No additional costs

CNA

Google Classroom will be used to cover the six remaining chapters. This will include lectures, voice over PowerPoint presentations, and assignments. Students will need a laptop, textbook, and workbook.

GOISD is prepared to have a drop off/pick up day for students that do not already have their materials.

Student Summer Lab Sessions – Summer lab sessions will be available in July and August (if needed).

Students will be able to work with instructor one-on-one or in small groups to complete the remaining

three skills needed for clinicals.

Clinical Experience – Clinicals can take place as soon as students are granted access to local facilities.

GCC is requesting a waiver to lower the amount of hours needed to 16 hours (from 40).
Instructor will

work with students to facilitate State test for CNA license.

Preferred Method of Communication: Google Classroom, Remind 101

Online/Paper: Online

Budget: No additional costs

Computer Programming/Robotics

Students will have access to virtual robotic software through Robot Virtual Worlds. Students will continue with the programming language but will send codes to a virtual robot instead of the Lego

robots. Minecraft servers will also be introduced to allow them to manage a Debian based Linux system and use the Java software development kit to create and manage their own Minecraft servers. This will require students to have access to a windows computer. GOISD is prepared to have a drop off/pick up day for students that do not already have access.

Preferred Method of Communication: Moodle Video, Email

Online/Paper: Online

Budget: \$300 for virtual software licenses

Construction – Temporarily Postponed Due to Medical Emergency

Students will be given assignments on reading blueprints, developing material lists based on blueprints, and technical math. Paper packets will be sent home to students that include blueprints, instructions, and resources. To submit assignments, students will take pictures and/or videos of their projects and send to the instructor via email.

Preferred Method of Communication: Moodle Video, Email

Online/Paper: Hybrid

Budget: No additional costs

Health Careers

Students can continue online lessons and assignments through Health Center 21. Students will need

access to a laptop. GOISD is prepared to have a drop off/pick up day for students that do not have a

laptop readily available. Job shadow experiences have already been completed this school year.

Preferred Method of Communication: Health Center 21, Email

Online/Paper: Online

Budget: No additional costs

Welding Students in grades 9 and 10 will be covering welding measurements and angles. Grades 11 and 12 will focus on blueprint reading, welding symbols, and preparing for certifications. Paper packets will be sent home to students that include worksheets, instructions, and resources. We are also exploring the Miller Welding online program which will include virtual welding labs on MIG process, welding positions, and welding joint types.

Student Summer Lab Sessions – Summer lab sessions will be available in July and August (if needed).

Students will be able to work with instructor one-on-one or in small groups to earn welding certifications.

Preferred Method of Communication: Google, Email, Phone

Online/Paper: Hybrid

Budget: \$300 weld symbol quick guide and resource cards (30 students)

Special Population Students in CTE

Special population's coordinator will be providing a list of special population students for each program. That list will include accommodations and modifications per each student's IEP. Special population's coordinator will also work with CTE instructors to make sure we are following all accommodations and modifications to the best of our ability.

Paraprofessionals in CTE Construction Paraprofessional – Will finish class project so we are able to put for sale as soon as possible. Additional duties will include maintenance, organizing, and inventory in construction shop (6hrs/week)

CTE Monitor – Working with OAS on possible maintenance and projects that can be completed in CTE building in Ontonagon. Will also be available to drive WIFI bus, if needed. (6 hrs/week).

Welding Paraprofessional – Will complete equipment and shop maintenance in each welding lab. Will also organize and update inventory (2-3 days/week).

13. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

OAS will continue to remind families and students of the availability to provide mental health support for ALL students through Dial Help. 31n grant funding resources will be used. These notifications will be passed on through email and the OAS alert messaging system. OAS has two counselors who are meeting with students and will continue to meet with students on a daily or weekly basis. Meetings with Dial Help counselors will be provided on a web based platform that will fit the regulations of Dial Help.

Dial Help will also continue to meet with OAS students in their Teen Outreach Program. They will meet virtually. This group helps guide students in developing appropriate social/emotional skills using real life lessons. District/ PSA Response:

14. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief child care centers as described in Executive Order 2020-16 or any executive order that follow it.

In the event of a “disaster” declaration, OAS, in collaboration with the GOISD, will commit to be available in the event that the need for child care centers for the Essential Workforce becomes necessary. Once a declaration is made, OAS can be available to accommodate the need within two days. District/ PSA Response:

Optional question:

15. Does the District to adopt a balanced calendar instructional program for the remainder of the 2019-2020 school year? Does the District plan to adopt a balanced calendar instructional program for the 2020-2021 school year?

District/ PSA Response:

Ontonagon Area School will not adopt a “balanced” calendar for the 2020-2021 SY.

Name of District Leader Submitting Application: James Bobula

Date Approved: 4/10/2020

Name of ISD Superintendent/Authorizer Designee: Alan R. Smith

Date Submitted to Superintendent and State Treasurer: 4/16/2020

Confirmation approved Plan is posted on District/PSA website: